

At Your Service Basic Services Checklist

| Name: | | Address: | | Date and Time: | |
|-----------------------------|---|----------|--|----------------|----------|
| | | | | OK | Comments |
| Lawn and Landscaping | | | | | |
| Lawn | Visual inspection | | | | |
| Landscaping | Visual inspection | | | | |
| Home Exterior | | | | | |
| Security Check | Visual inspection | | | | |
| Damage Check | Visual inspection | | | | |
| Newspapers and Flyers | Remove from outside | | | | |
| Mail | Check mailbox | | | | |
| Home Interior | | | | | |
| Security System | Ensure system is working properly | | | | |
| Security Check | Doors, windows and sliders locked and secure | | | | |
| Air Condition | Check settings, record temperature | | | | |
| Circuit Breaker | Visual inspection | | | | |
| Smoke detectors | Ensure proper operation, replace batteries if needed. | | | | |
| Kitchen | | | | | |
| Sink | Check under sink for moisture | | | | |
| Refrigerator | Check to see if working properly if on, check for mold if off | | | | |
| Faucet | Run faucet | | | | |
| Dishwasher | Run dishwasher | | | | |
| Garbage Disposal | Run water through disposal | | | | |
| Utilities | | | | | |
| Water heater | Visual inspection | | | | |
| Clothes Washer | Run washer | | | | |
| Bathrooms | | | | | |
| Sinks | Check under sink for moisture | | | | |
| Showers and Tubs | Check for leaks, moisture | | | | |
| Toilets | Flush and check toilets | | | | |
| Faucets | Run faucets | | | | |
| Overall Interior | | | | | |
| Plants | Water indoor plants | | | | |
| Mold check | Check for mold throughout the home | | | | |
| Pest infestation | Check for insects and pests throughout the home | | | | |
| Water Intrusion | Check for water intrusion throughout the home | | | | |
| Lanai and Pool Area | | | | | |
| Lanai Furniture | Check for mold or fading | | | | |
| Swimming pool | Check water level | | | | |
| Pool Pump | Visual inspection | | | | |
| Photo Report | | | | | |
| Photo Exterior | Document | | | | |
| Photo Interior | Document | | | | |
| Photo Lanai/Pool | Document | | | | |
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